

Dear Parents/Carers,

We have now completed the first half term of this academic year and our year 13 students have been incredibly busy; completing EPQs and submitting UCAS applications as well as rising to the demands of year 13 study. I am writing to inform you of some important events happening during the second half of the Autumn Term in Year 13 as well as provide some additional information about systems in the sixth form. I hope this information makes it easier for you to support your child at home.

Year 13 Autumn Term 2 Events

- **Friday 29th November: Y13 Seminar delivered by Nottingham Trent University.** As a sixth form we have close links with NTU, who form an integral part of our careers provision. During this seminar students will be informed about the financial implications of attending university. Any literature will also be shared electronically with parents.
- **UCAS Deadline – Monday 9th December 2019.** For those students applying to university they must have completed, paid and submitted their UCAS form by this date. This ensures we are able to process the application, add the academic reference and the predicted grades to the application ready for the UCAS final deadline of 15th January 2020. If students fail to meet this deadline we cannot guarantee their application will be checked thoroughly by us or arrive with UCAS on time. I have advised students to complete their application as soon as possible to reduce any additional stress and time pressures as they approach their mock exams in December (see below). To date, 40 students have already submitted their UCAS application and many have already received offers.
- **Monday 2nd – Wednesday 11th December: Key Stage 5 Mock Examinations.** Students will sit mock examinations in all subjects during this time. During this time period the normal timetable collapses as students are on study leave. They only need to attend for their examinations. This is a real opportunity for students to test themselves and see what progress they have made since their mock exams at the end of June 2019. Students should be using their study periods to revisit work and revise so they are as prepared as possible for any assessment such as their mock exams.
- **Thursday 19th December: End of the Autumn Term.** Students will attend lessons as normal during the morning 8.30-12.40. During lunchtime we would like to invite all students to a Christmas get together in the Common Room. After such a busy term and following mock exams it would be a lovely opportunity for students and the sixth form tutor team to spend some time together before the school holidays. Students are then free to leave at 1.15pm. School reopens on Monday 6th January 2020.

Professional Standards in the Sixth Form

I would like to take this opportunity to congratulate so many of our year 13 students for upholding the high professional standards we expect here in sixth form. However, here is a reminder of some of our expectations that we have to remind students of most often.

- Students must dress appropriately for a professional working environment. Therefore, they are not able to wear ripped jeans or tops showing their midriffs.
- Students are not allowed to have their phone visible anywhere on the school site apart from the sixth form block. Phones must never be seen or heard during lessons regardless of location. If students don't meet these expectations then their phones can be confiscated.
- It is a basic expectation that students attend all their timetabled lessons and tutor sessions, arriving on time. If your child is unable to attend school due to illness then please contact Mrs Edwards (ext 274) or email cedwards@clwacademy.co.uk

I appreciate our sixth form students are young adults and should be treated as such; with this comes the responsibility for them to act appropriately and uphold these basic levels of professionalism. Throughout their time in sixth form we are helping prepare students for the world of higher education or employment, where these basic expectations will also be upheld. We would therefore value your support with this.

The Sixth Form Success Draw

We also want to ensure students are recognised for their hard work, so we are launching our Sixth Form Success Draw. Teachers will issue students with raffle tickets for a range of events such as a good attitude to learning, outstanding piece of homework, evidence of further study or anything else that a teacher feels needs rewarding. The students will place their raffle tickets in the draw box on sixth form reception. Across the half term students can have an unlimited amount of raffle tickets in the draw box. At the end of every half term 2 raffle tickets will be pulled out at random and those students will each receive a £50 amazon voucher.

Afterschool Support Sessions

Subjects offer afterschool sessions to ensure students have access to additional support. Students can choose to drop in to these sessions as and when they feel they need to or some teachers may ask students to attend for a time period, in which case attendance is compulsory. This may be if they are concerned about a student's academic progress. Below is a summary of the support sessions available.

Subject	Afterschool session	
	Year 12	Year 13
English Language	-	Friday 3-4pm in W19
English Literature	Thursday form time in W9	Tuesday 3-4pm in W6 Thursday form time in W9
	Wednesday 3-4pm in W6	
Media English Lang/Lit	Tuesday 3-4pm in W6 Thursday form time in W9	-
Biology Chemistry Physics Psychology	Monday 3-4pm in W36 Tuesday 3-4pm in W53 Wednesday 3-4pm in W32 Alternate Wednesdays 3-4pm in W60	Tuesday 3-4pm in W36 Thursday 3-4pm in W53 Wednesday 3-4pm in W32 Alternate Wednesdays 3-4pm in W60

Forensics/Criminology	Thursday 3-4pm in W36	Thursday 3-4pm in W36
History Government and Politics	Tuesday: Russia topic in E17 & Thursday: Tudor topic 3-4pm E18/20 Individual appointment only	
Sport	Tuesday and Wednesday 3-4pm in W41	
Drama	Thursday 3-4pm in Drama Studio	
Maths Further Maths Core Maths	Tuesday and Thursday afterschool in E3	
Geography	Wednesday 3-4pm in E30	
Music	Thursday 3-4pm in W23	
Business Economics Financial Studies Law	Thursday 3-4pm in W55 Tuesday 3-4pm in W63 Individual appointment only Individual appointment only	
Art Photography Textiles	Monday-Thursday 3-4.30pm in E5	
French	Individual appointment only	
Computer Science	Individual appointment only	
DT	Tuesday 3-4pm in W24	
Religion and Philosophy	Individual appointment only	

I do hope all of the above information will allow us to work together in achieving the best possible outcomes for our students. If you have any queries or wish to discuss anything further then please do not hesitate to contact me.

Kind Regards,

Mrs A Emsley

Head of Sixth Form